

**Housing Authority of the  
City of Englewood  
d/b/a Innovative Housing Concepts**

**Financial Statements  
With Independent Auditors' Report**

**December 31, 2018**

# **Housing Authority of the City of Englewood**

d/b/a Innovative Housing Concepts

December 31, 2018

## **Board of Commissioners**

Ernie Arterburn, Chair

Jennifer Haynes, Vice-Chair

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## **Executive Director and Secretary**

Jerry Graber

# Housing Authority of the City of Englewood

d/b/a Innovative Housing Concepts

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## Independent Auditors' Report

Board of Commissioners  
Housing Authority of the City of Englewood  
d/b/a Innovative Housing Concepts  
Englewood, Colorado

### Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Housing Authority of the City of Englewood d/b/a/ Innovative Housing Concepts as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts, as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts as of December 31, 2018, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Report on Summarized Comparative Information**

We have previously audited the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' financial statements as of and for the year ended December 31, 2017, and we expressed unmodified audit opinions on the business-type activities, each major fund, and the aggregate remaining fund information in our report dated May 24, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated April 18, 2019, on our consideration of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over financial reporting and compliance.

*Hick & Company, PC*



**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)**

Required Supplementary Information

**DECEMBER 31, 2018**

As management of the Housing Authority of the City of Englewood, Colorado (the Authority), we offer readers of the Authority's financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended December 31, 2018. We encourage readers to consider the information presented here in conjunction with additional information that has been furnished in the financial statements.

**Financial Highlights**

- The Authority continues to have a stable outlook with Total Net Position (Equity) at yearend of \$8,637,994. At yearend there was excess revenues over expenditures of \$432,854.
- With a current ratio at 9.5 the Authority demonstrates liquidity. In other words, the Authority can meet its current obligations 9.5 times; last year's current ratio was 9.3.
- The number of Months Expendable Funds Balance ratio, which shows adequacy of funds or the ability to pay monthly expenses, is 7.9 months; last year was 8.3 months.

**Using the Basic Financial Statements**

The Financial Statements consist of Management's Discussion and Analysis (this section) and a series of financial statements and notes to those statements. These statements are organized so that the reader can understand the Authority as an entire operating entity.

The Statement of Net Position--Proprietary Funds presents information on all the Authority's assets and liabilities. Under GASB 34, the difference between a PHA's assets and liabilities is Net Position. Over time, increases and decreases in Net Position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The Statement of Revenues, Expenses and Changes in Net Position--Proprietary Funds shows the reader operating revenues and expenses by individual funds and by the Authority as a total. This is reported on a full-accrual basis where income is reported when earned, and expenses are reported as incurred. This report shows the reader operating profit/loss before grants and transfers to/from other funds.

A fund is a self-balancing set of accounts recording cash and other financial resources. It will include all related liabilities and net position and changes. These are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or restrictions.

The Statement of Cash Flows--Proprietary Funds provides our third statement which converts accrual-accounting to cash. This lets the reader know, by fund and by the Authority as a whole, whether the Authority increased or decreased its cash position this year and the sources and/or uses of the cash.

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)**

Required Supplementary Information

**DECEMBER 31, 2018**

**Using the Basic Financial Statements** (Continued)

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements and can be found immediately after them in the audit report.

**Authority Financial Analysis**

**STATEMENT OF NET POSITION  
PROPRIETARY FUNDS**

	2018	2017	Dollar Change	Percent Change
<b>ASSETS</b>				
Current Assets	\$ 4,320,821	\$ 4,545,554	\$ (224,733)	-4.9%
Noncurrent Assets	6,494,469	6,010,584	483,885	8.1%
Total Assets	<u>10,815,290</u>	<u>10,556,138</u>	<u>259,152</u>	<u>2.5%</u>
<b>LIABILITIES</b>				
Current Liabilities	453,665	488,410	(34,745)	-7.1%
Long Term Liabilities	1,723,631	1,862,588	(138,957)	-7.5%
Total Liabilities	<u>2,177,296</u>	<u>2,350,998</u>	<u>(173,702)</u>	<u>-7.4%</u>
<b>NET POSITION</b>				
Net Investment in Capital Assets	3,301,694	2,717,601	584,093	21.5%
Restricted for Housing Assistance Payments	(9,613)	0	(9,613)	-100%
Unrestricted	5,345,913	5,487,539	(141,626)	-2.6%
Total Net Position	<u>8,637,994</u>	<u>8,205,140</u>	<u>432,854</u>	<u>5.3%</u>
Total Liabilities and Net Position	<u>\$ 10,815,290</u>	<u>\$ 10,556,138</u>	<u>\$ 259,152</u>	<u>2.5%</u>

- The major change in Assets is due to the decrease in cash. There was a decrease of (\$283,602) in cash due mainly to the purchase of land in the amount of (\$550,000).

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)  
Required Supplementary Information  
DECEMBER 31, 2018**

**Authority Financial Analysis** (Continued)

- The majority of the change in Total Liabilities was from a decrease in Interfund Payables of \$44,515 and Lease Payables decreasing by \$131,141.
- Net Position increased by our gain this year of \$432,854. Please see the following table for more information.

**STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET POSITION  
PROPRIETARY FUNDS**

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Operating Revenues	\$ 6,120,405	\$ 5,660,587	\$ 459,818	8.1%
Operating Expenses	<u>5,845,661</u>	<u>5,872,953</u>	<u>(27,292)</u>	<u>-0.5%</u>
Net Operating Income (Loss)	<u>274,744</u>	<u>(212,366)</u>	<u>487,110</u>	<u>229.4%</u>
Nonoperating Revenues (Expenses)	<u>4,923</u>	<u>(42,418)</u>	<u>47,341</u>	<u>111.6%</u>
Net Income (Loss) Before Capital Contributions	279,667	(254,784)	534,451	209.8%
Capital Contributions	153,187	179,917	(26,730)	-14.9%
Change in Net Position	432,854	(74,867)	507,721	678.2%
Net Position, Beginning	<u>8,205,140</u>	<u>8,280,007</u>	<u>(74,867)</u>	<u>-0.9%</u>
Net Position, Ending	<u>\$ 8,637,994</u>	<u>\$ 8,205,140</u>	<u>\$ 432,854</u>	<u>5.3%</u>

- The increase in Operating Revenues of \$459,818 is due mainly to an increase in grant income of \$386,642, rental income of \$29,567 and Management Fees income of \$9,793.

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)**

Required Supplementary Information

**DECEMBER 31, 2018**

**Authority Financial Analysis** (Continued)

- Operating expenses decreased mainly because of a decrease in Maintenance and Operation expense of \$167,338, decrease in Depreciation expense of \$26,482, increase in General and Administrative costs of (\$129,800) and an increase in Insurance and Benefit costs of (\$35,720). Participant's revenue has gone down and rents have increased in the area contributing to the increase in HAP costs.
- Nonoperating expenses change is from a decrease in interest expense for the loans of the housing authority and an increase in interest revenue earned.
- Capital Contributions decreased because the HUD grant for capital improvement decreased by (\$26,730).
- The Housing Authority ended the year with a gain of \$432,854.

**CAPITAL ASSETS**

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Total Capital Assets, Not Being Depreciated	\$ 1,879,512	\$ 1,192,279	\$ 687,233	57.6%
Total Capital Assets, Being Depreciated	13,293,895	13,411,055	(117,160)	-0.9%
Total Depreciation	(10,050,230)	(9,923,287)	(126,943)	-1.3%
Total Capital Assets, Net	<u>\$ 5,123,177</u>	<u>\$ 4,680,047</u>	<u>\$ 443,130</u>	<u>9.5%</u>

As of December 31, 2018, the Authority had \$5,123,177 invested in a broad range of capital assets, including sites, buildings, and equipment. This is a net capital asset increase of \$443,130 from 2017's \$4,680,047. The Housing Authority purchased land in 2018 for (\$550,000) for future development. Further information on capital asset activities is provided in Note 7 to the financial statements.

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)  
Required Supplementary Information  
DECEMBER 31, 2018**

**Authority Financial Analysis** (Continued)

**CONDENSED STATEMENT OF CHANGES  
IN LONG TERM DEBT  
(Net of Compensated Absences)**

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Note Payable Current	\$ 10,260	\$ 9,822	\$ 438	4.5%
Capital Lease Current	131,141	119,218	11,923	10.0%
Note Payable Long Term	467,553	477,813	(10,260)	-2.1%
Capital Lease Long Term	<u>1,224,452</u>	<u>1,355,593</u>	<u>(131,141)</u>	<u>-9.7%</u>
Total	<u>\$ 1,833,406</u>	<u>\$ 1,962,446</u>	<u>\$ (129,040)</u>	<u>-6.6%</u>

As of December 31, 2018, the Authority had \$1,833,406 in outstanding Notes and Capital Lease Payables. There was a net decrease in total outstanding debt of (\$129,040) from the prior year. Details of the Notes and Capital Lease Payables can be found in Note 8.

**The Funds**

**Public Housing**

Public Housing consists of 110 low-rent dwelling units. Public Housing operations are funded by HUD through an annual Operating Subsidy. HUD Capital Fund Program grants provide additional funding for upgrades and improvements.

The Public Housing program provided 1,316-unit months of occupancy out of the 1,320-unit months available (110 units' times 12 months) a 99.7% occupancy rate.

**Housing Choice Voucher Program**

Three types of funding are received from HUD: 1) HAP; for rent and home-ownership subsidies, utility reimbursements and Family Self-Sufficiency (FSS) escrow deposits, 2) Administrative Fees; for program administrative costs, and 3) FSS Coordinator Grants which pay for case management of the Family Self-Sufficiency program. Funding is not fungible either within or outside the Voucher program. The Authority has 421 Vouchers and holds a contract to manage Vouchers for the City of Sheridan with

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)**

Required Supplementary Information

**DECEMBER 31, 2018**

**The Funds** (Continued)

177 Vouchers. A total of 598 Vouchers are managed by the Authority. Monthly Management Fees are received from the contract agency.

The Authority was able to utilize 74%- or 3,729-unit months of the 5,052-unit months available for its program. Of the 421 Vouchers available, an average of 311 vouchers were issued to low income clients in the City of Englewood.

**Simon Center**

Simon Center is a 104-unit apartment building which is operated under HUD's Section 8 New Construction program. The monthly subsidies or HAPs are managed through the Colorado Housing and Finance Authority (CHFA). Simon Center had 99.5% occupancy for 2018, with 1,242-unit months leased out of 1,248 available.

**Office Building**

Each Authority program pays a monthly rent to the Office Building. Additionally, two offices are leased on the second floor.

**Market Rate Rentals**

Market Rate Rentals is a triplex, and a single-family home. They had a 96% occupancy rate in 2018 with 46-unit months leased out of the 48-unit months available. They are expected to be fully leased in 2019.

**Management Fund**

The Management Fund provides general administration for special programs and contracts. The Management Fund receives a management fee from Simon Center and the Office Building in addition to managing the Sheridan Voucher Program. Recognizing the need for affordable housing the Management Fund continues to develop affordable units as opportunities are presented.

**The Future of the Housing Authority of the City of Englewood -- 2019**

Federal programs continue to be funded below historical levels. HUD's cash management system will continue to retain housing authority reserves at the Federal level rather than local. HUD disbursements continue to be reduced. Local housing authority reserves have been recaptured and only one month's reserve is allowed. HUD is estimating prorates of 93.3% of eligibility for Public Housing Operating Subsidy, 80% for Housing Choice Voucher Earned Administrative Fees and 99.5% of eligibility for Section 8 Voucher rent subsidies (HAPS).

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)**

Required Supplementary Information

**DECEMBER 31, 2018**

**The Future of the Housing Authority of the City of Englewood – 2019** (Continued)

The Authority continues to explore means to generate additional sources of revenue to cover budget shortfalls of administrative funds.

**Requests for Information**

The financial report is designed to provide a general overview of the Housing Authority of the City of Englewood's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

Housing Authority of the City of Englewood  
3460 S. Sherman Street, Suite #101  
Englewood, Colorado 80113

## **Basic Financial Statements**

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Statement of Net Position  
Proprietary Funds  
December 31, 2018

	Public	Vouchers	Management	Simon	Market Rate	Nonmajor	Totals	
	Housing			Center	Rentals	Office Building	2018	2017
<b>Assets</b>								
<i>Current Assets</i>								
Cash and Investments	\$ 868,065	\$ -	\$ 1,914,261	\$ 970,682	\$ 97,245	\$ 160,551	\$ 4,010,804	\$ 4,294,406
Accounts Receivable	22,020	166,611	14,972	(1,574)	6,723	1,843	210,595	92,824
Interfund Receivables	-	-	-	93,087	-	-	93,087	137,602
Prepaid Expenses	2,919	281	114	2,701	160	160	6,335	5,722
Deposits	-	-	-	-	-	-	-	15,000
<b>Total Current Assets</b>	<b>893,004</b>	<b>166,892</b>	<b>1,929,347</b>	<b>1,064,896</b>	<b>104,128</b>	<b>162,554</b>	<b>4,320,821</b>	<b>4,545,554</b>
<i>Noncurrent Assets</i>								
Notes Receivable	-	-	951,437	21,125	-	-	972,562	972,562
Interest Receivable	-	-	398,730	-	-	-	398,730	357,975
Capital Assets, <i>Not Being Depreciated</i>	478,994	-	967,233	208,409	199,466	25,410	1,879,512	1,192,279
Capital Assets, <i>Net of Accumulated Depreciation</i>	676,138	-	-	1,545,471	976,146	45,910	3,243,665	3,487,768
<b>Total Noncurrent Assets</b>	<b>1,155,132</b>	<b>-</b>	<b>2,317,400</b>	<b>1,775,005</b>	<b>1,175,612</b>	<b>71,320</b>	<b>6,494,469</b>	<b>6,010,584</b>
<b>Total Assets</b>	<b>\$ 2,048,136</b>	<b>\$ 166,892</b>	<b>\$ 4,246,747</b>	<b>\$ 2,839,901</b>	<b>\$ 1,279,740</b>	<b>\$ 233,874</b>	<b>\$ 10,815,290</b>	<b>\$ 10,556,138</b>
<b>Liabilities</b>								
<i>Current Liabilities</i>								
Accounts Payable	\$ 46,165	\$ 6,674	\$ 8,189	\$ 21,777	\$ 1,180	\$ 3,261	\$ 87,246	\$ 68,779
Unearned Revenues	343	-	-	509	-	-	852	8,505
Accrued Interest Payable	1,101	-	-	2,000	1,742	-	4,843	5,152
Tenant Security Deposits	36,906	-	-	36,882	8,275	1,480	83,543	78,705
Escrow Deposits	-	36,033	-	-	-	-	36,033	53,334
Interfund Payables	-	93,087	-	-	-	-	93,087	137,602
Current Portion of Long Term Debt	48,868	1,482	673	86,409	10,260	369	148,061	136,333
<b>Total Current Liabilities</b>	<b>133,383</b>	<b>137,276</b>	<b>8,862</b>	<b>147,577</b>	<b>21,457</b>	<b>5,110</b>	<b>453,665</b>	<b>488,410</b>
<i>Noncurrent Liabilities</i>								
Accrued Compensated Absences	10,982	7,038	3,196	8,657	-	1,753	31,626	29,182
Note Payable	-	-	-	-	467,553	-	467,553	477,813
Lease Payable	434,747	-	-	789,705	-	-	1,224,452	1,355,593
<b>Total Noncurrent Liabilities</b>	<b>445,729</b>	<b>7,038</b>	<b>3,196</b>	<b>798,362</b>	<b>467,553</b>	<b>1,753</b>	<b>1,723,631</b>	<b>1,862,588</b>
<b>Total Liabilities</b>	<b>579,112</b>	<b>144,314</b>	<b>12,058</b>	<b>945,939</b>	<b>489,010</b>	<b>6,863</b>	<b>2,177,296</b>	<b>2,350,998</b>
<b>Net Position</b>								
Net Investment in Capital Assets	678,063	-	967,233	887,279	697,799	71,320	3,301,694	2,717,601
Restricted	-	(9,613)	-	-	-	-	(9,613)	-
Unrestricted	790,961	32,191	3,267,456	1,006,683	92,931	155,691	5,345,913	5,487,539
<b>Total Net Position</b>	<b>1,469,024</b>	<b>22,578</b>	<b>4,234,689</b>	<b>1,893,962</b>	<b>790,730</b>	<b>227,011</b>	<b>8,637,994</b>	<b>8,205,140</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 2,048,136</b>	<b>\$ 166,892</b>	<b>\$ 4,246,747</b>	<b>\$ 2,839,901</b>	<b>\$ 1,279,740</b>	<b>\$ 233,874</b>	<b>\$ 10,815,290</b>	<b>\$ 10,556,138</b>

See Notes to the Financial Statements.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Statement of Revenues, Expenses and Changes in Net Position  
Proprietary Funds  
For the Year Ended December 31, 2018

	Public	Vouchers	Management	Simon	Market Rate	Nonmajor	Totals	
	Housing			Center	Rentals	Office Building	2018	2017
<b>Operating Revenues</b>								
Rental	\$ 426,246	\$ -	\$ -	\$ 406,790	\$ 87,507	\$ 103,118	\$ 1,023,661	\$ 994,094
Grants	210,344	3,973,554	72,406	622,605	-	-	4,878,909	4,492,267
Management Fees	-	-	138,939	-	-	-	138,939	129,146
Other	15,557	13,107	33,925	15,158	808	341	78,896	45,080
<b>Total Operating Revenues</b>	<b>652,147</b>	<b>3,986,661</b>	<b>245,270</b>	<b>1,044,553</b>	<b>88,315</b>	<b>103,459</b>	<b>6,120,405</b>	<b>5,660,587</b>
<b>Operating Expenses</b>								
Housing Assistance Payments	-	3,648,916	-	-	-	-	3,648,916	3,646,274
General and Administrative	215,446	225,831	162,937	259,481	34,129	37,474	935,298	805,498
Utilities	98,624	-	-	93,527	2,595	12,158	206,904	208,538
Maintenance and Operation	186,735	104	3,379	167,812	12,205	20,318	390,553	557,891
Tenant Services Expense	-	-	-	-	-	-	-	10,735
Insurance and Benefits	125,912	40,969	28,913	99,357	7,040	11,551	313,742	267,287
Depreciation	117,515	-	-	183,533	45,524	3,676	350,248	376,730
<b>Total Operating Expenses</b>	<b>744,232</b>	<b>3,915,820</b>	<b>195,229</b>	<b>803,710</b>	<b>101,493</b>	<b>85,177</b>	<b>5,845,661</b>	<b>5,872,953</b>
<b>Net Operating Income (Loss)</b>	<b>(92,085)</b>	<b>70,841</b>	<b>50,041</b>	<b>240,843</b>	<b>(13,178)</b>	<b>18,282</b>	<b>274,744</b>	<b>(212,366)</b>
<b>Nonoperating Revenues (Expenses)</b>								
Interest Income	10,468	980	81,415	11,208	-	488	104,559	70,159
Interest Expense	(27,797)	-	-	(50,505)	(21,103)	-	(99,405)	(105,845)
Loss on Disposal of Capital Assets	(231)	-	-	-	-	-	(231)	(6,732)
<b>Net Nonoperating Revenues (Expenses)</b>	<b>(17,560)</b>	<b>980</b>	<b>81,415</b>	<b>(39,297)</b>	<b>(21,103)</b>	<b>488</b>	<b>4,923</b>	<b>(42,418)</b>
<b>Net Income (Loss) Before Capital Contributions and Transfers</b>	<b>(109,645)</b>	<b>71,821</b>	<b>131,456</b>	<b>201,546</b>	<b>(34,281)</b>	<b>18,770</b>	<b>279,667</b>	<b>(254,784)</b>
<b>Capital Contributions and Transfers</b>								
Grants	153,187	-	-	-	-	-	153,187	179,917
Transfers In	-	75,600	1,783,098	-	-	-	1,858,698	-
Transfers Out	-	-	-	(1,796,050)	-	(62,648)	(1,858,698)	-
<b>Change in Net Position</b>	<b>43,542</b>	<b>147,421</b>	<b>1,914,554</b>	<b>(1,594,504)</b>	<b>(34,281)</b>	<b>(43,878)</b>	<b>432,854</b>	<b>(74,867)</b>
<b>Net Position, Beginning of year</b>	<b>1,425,482</b>	<b>(124,843)</b>	<b>2,320,135</b>	<b>3,488,466</b>	<b>825,011</b>	<b>270,889</b>	<b>8,205,140</b>	<b>8,280,007</b>
<b>Net Position, End of year</b>	<b>\$ 1,469,024</b>	<b>\$ 22,578</b>	<b>\$ 4,234,689</b>	<b>\$ 1,893,962</b>	<b>\$ 790,730</b>	<b>\$ 227,011</b>	<b>\$ 8,637,994</b>	<b>\$ 8,205,140</b>

See Notes to the Financial Statements.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2018

	Public	Vouchers	Management	Simon	Market Rate	Nonmajor	Totals	
	Housing			Center	Rentals	Office Building	2018	2017
<b>Cash Flows from Operating Activities</b>								
Cash Received from Tenants	\$ 411,839	\$ -	\$ -	\$ 415,035	\$ 83,267	\$ 101,515	\$ 1,011,656	\$ 985,943
Cash Received from Grants	305,831	3,798,157	72,406	622,605	-	-	4,798,999	4,209,678
Cash Received from Others	15,557	13,107	180,753	16,322	-	341	226,080	171,159
Housing Assistance Payments	-	(3,648,916)	-	-	-	-	(3,648,916)	(3,646,274)
Cash Payments to Employees	(133,977)	(155,835)	(127,495)	(131,581)	(29,389)	(29,538)	(607,815)	(713,646)
Cash Payments to Suppliers	(486,922)	(113,400)	(61,280)	(484,745)	(26,117)	(50,992)	(1,223,456)	(1,139,113)
Net Cash Provided (Used) by Operating Activities	112,328	(106,887)	64,384	437,636	27,761	21,326	556,548	(132,253)
<b>Cash Flows from Noncapital Financing Activities</b>								
Payments from Other Funds	-	31,085	-	-	-	-	31,085	137,602
Payments to Other Funds	-	-	1,783,098	(1,751,535)	-	(62,648)	(31,085)	(137,602)
Net Cash Provided (Used) by Noncapital Financing Activities	-	31,085	1,783,098	(1,751,535)	-	(62,648)	-	-
<b>Cash Flows from Capital and Related Financing Activities</b>								
Cash Received from Grants	113,970	-	-	-	-	-	113,970	140,700
Purchases of Property and Equipment	(72,000)	-	(687,233)	(26,250)	-	(7,895)	(793,378)	(333,987)
Proceed from Property Equipment	(231)	-	-	-	-	-	(231)	-
Earnest Deposit Paid	-	-	-	-	-	-	-	(15,000)
Debt Principal Payments	(40,218)	-	-	(74,561)	(9,822)	-	(124,601)	(116,008)
Debt Interest Payments	(27,894)	-	-	(50,681)	(21,139)	-	(99,714)	(106,250)
Net Cash Provided (Used) by Capital and Related Financing Activities	(26,373)	-	(687,233)	(151,492)	(30,961)	(7,895)	(903,954)	(430,545)
<b>Cash Flows from Investing Activities</b>								
Interest Received	10,468	980	(40,755)	11,208	-	488	(17,611)	30,361
<b>Net Change in Cash and Cash Equivalents</b>	96,423	(74,822)	1,119,494	(1,454,183)	(3,200)	(48,729)	(365,017)	(532,437)
<b>Cash and Cash Equivalents, Beginning of year</b>	771,642	74,822	713,352	2,424,865	100,445	209,280	4,294,406	4,826,843
<b>Cash and Cash Equivalents, End of year</b>	\$ 868,065	\$ -	\$ 1,832,846	\$ 970,682	\$ 97,245	\$ 160,551	\$ 3,929,389	\$ 4,294,406

(Continued)

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2018

	Public	Vouchers	Management	Simon	Market Rate	Nonmajor	Totals	
	Housing			Center	Rentals	Office Building	2018	2017
<b>Reconciliation of Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities</b>								
Net Operating Income (Loss)	\$ (92,085)	\$ 70,841	\$ 50,041	\$ 240,843	\$ (13,178)	\$ 18,282	\$ 274,744	\$ (212,366)
Adjustments to Reconcile Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities								
Depreciation	117,515	-	-	183,533	45,524	3,676	350,248	376,730
Bad Debt Expense	-	-	-	-	-	-	-	19,806
Changes in Assets and Liabilities								
Accounts Receivable	79,098	(150,721)	(7,111)	8,506	(6,723)	(1,603)	(78,554)	(36,084)
Prepaid Expenses	(300)	(4)	-	(277)	(16)	(16)	(613)	18,697
Deposits	-	-	15,000	-	-	-	15,000	-
Accounts Payable	5,450	(1,689)	5,180	7,661	479	1,386	18,467	(48,294)
Unearned Revenues	(17)	(7,375)	-	(261)	-	-	(7,653)	(291,034)
Tenant Security Deposits	1,999	-	-	1,164	1,675	-	4,838	9,101
Escrow Deposits	-	(17,301)	-	-	-	-	(17,301)	24,210
Accrued Compensated Absences	668	(638)	1,274	(3,533)	-	(399)	(2,628)	6,981
Total Adjustments	204,413	(177,728)	14,343	196,793	40,939	3,044	281,804	80,113
Net Cash Provided (Used) by Operating Activities	\$ 112,328	\$ (106,887)	\$ 64,384	\$ 437,636	\$ 27,761	\$ 21,326	\$ 556,548	\$ (132,253)

See Notes to the Financial Statements.

# Housing Authority of the City of Englewood

d/b/a Innovative Housing Concepts

Notes to the Financial Statements

December 31, 2018

## Note 1: Summary of Significant Accounting Policies

The financial statements of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts (the Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

During 2018, the Authority filed a Statement of Trade Name with the Secretary of State of Colorado to do business as Innovative Housing Concepts.

### **Reporting Entity**

The financial reporting entity consists of the Authority, organizations for which the Authority is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the Authority. All funds, organizations, institutions, agencies, departments and offices that are not legally separate are part of the Authority. Legally separate organizations for which the Authority is financially accountable are considered part of the reporting entity. Financial accountability exists if the Authority appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if the organization has the potential to provide benefits to, or impose financial burdens on, the Authority.

Based on the application of this criteria, the Authority does not include additional organizations within its reporting entity.

The Authority participates in various benefit plans of the City of Englewood. However, the Authority is not a component unit of the City of Englewood.

### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The Authority uses funds to report its financial position and activities. Fund accounting is designed to segregate transactions related to certain functions or activities. All of the Authority's funds are classified as enterprise funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where fees are charged to external users for goods or services.

The financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 1: Summary of Significant Accounting Policies (Continued)**

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**  
(Continued)

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a fund's principal ongoing operations. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for a specific use, it is the Authority's practice to use restricted resources first, then unrestricted resources as they are needed.

Major individual funds are reported as separate columns in the financial statements. The Authority reports the following major proprietary funds:

The *Public Housing Fund* accounts for the financial activities of Orchard Place, a 100-unit housing complex for individuals who are seniors, handicapped or disabled, and five family duplex housing units.

The *Vouchers Fund* accounts for the financial activities of the Authority's Section 8 Housing Choice Voucher program. The program has been allocated 421 vouchers by the U.S. Department of Housing and Urban Development (HUD).

The *Management Fund* accounts for the general administration and operations of the Authority and the management of market-rent properties.

The *Simon Center Fund* accounts for the financial activities of the Simon Center Apartments, a 105-unit housing complex for individuals who are seniors, handicapped or disabled.

The *Market Rate Rentals Fund* was established to account for the financial activities of four market-rate rental properties.

**Assets, Liabilities and Net Position**

*Cash Equivalents* - Cash equivalents are defined as short-term investments with an original maturity of three months or less.

*Accounts Receivable* - Accounts receivable are expensed as bad debts at the time they are determined to be uncollectible and are approved by the Board of Commissioners. Management has established an allowance for doubtful accounts for amounts that may not be collectible in the future.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 1: Summary of Significant Accounting Policies (Continued)**

**Assets, Liabilities and Net Position** (Continued)

*Prepaid Expenses* - Certain payments to vendors reflect costs applicable to future years and are reported as prepaid expenses.

*Capital Assets* - Property and equipment are recorded at cost or at estimated cost where no historical records exist. Contributed assets are valued at the acquisition value on the date received. The Authority capitalizes all assets with a cost of \$2,500 or greater and a useful life of more than one year.

Depreciation of capital assets is computed using the straight-line method over the estimated useful lives of the capital assets, as follows.

Land Improvements	5 - 20 years
Buildings and Improvements	5 - 25 years
Equipment	3 - 10 years

*Unearned Revenues* - Unearned revenues arise when resources are received by the Authority before it has a legal claim to them, including when cash is received before the eligibility requirements imposed by the grantor have been met, or when rent is received in advance.

*Escrow Deposits* - The Authority holds deposits in escrow for participants of the family self-sufficiency program. The deposits are returned to the participants upon the satisfaction of all program requirements.

*Compensated Absences* - Authority employees are allowed to accumulate unused vacation and sick leave. Employees are limited in the amount of vacation leave they are allowed to accrue, up to a maximum of 160 hours. Sick leave may accrue to 240 hours. Upon termination of employment from the Authority, an employee will be compensated for all accrued vacation leave at their current pay rate. These compensated absences are recognized as a liability in the financial statements when earned.

*Net Position* - Net position is restricted when constraints placed on the use of resources are externally imposed.

**Risk Management**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority carries commercial insurance for these risks of loss.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 1: Summary of Significant Accounting Policies (Continued)**

**Comparative Information**

The basic financial statements include certain prior-year summarized comparative information in total but not at the level of detail required for a presentation in conformity with general accepted accounting principles. Accordingly, such information should be read in conjunction with the Authority's financial statements for the year ended December 31, 2017, from which the summarized information was derived.

**Note 2: Stewardship, Compliance and Accountability**

**Budgetary Information**

Budgets are adopted for all funds as a management control device, but are not legally required. Therefore, budgetary information is not presented in the financial statements.

**Accountability**

At December 31, 2018, the Vouchers Fund had a negative net position of \$124,843. Management expects this negative balance to be eliminated with future federal revenues.

**Note 3: Cash and Investments**

A summary of cash and investments at December 31, 2018, follows:

Petty Cash	\$ 270
Cash Deposits	1,373,282
Investments	<u>2,727,760</u>
Total	<u>\$ 4,101,312</u>

Cash is reported in the financial statements as follows:

Cash and Investments	3,798,989
Restricted Cash	<u>203,838</u>
Total	<u>\$ 4,002,827</u>

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 3: Cash and Investments (Continued)**

**Cash Deposits**

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2018, the Authority had bank deposits of \$1,509,896 collateralized with securities held by the financial institutions' agents but not in the Authority's name.

**Investments**

The Authority has an investment policy which follows State statutes and the investment guidelines set forth in the HUD Financial Management Handbook. The policy specifies investment instruments meeting defined rating, maturity, custodial, and concentration risk criteria in which the Authority may invest, which include the following.

- Obligations of the United States and certain U.S. Agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

*Interest Rate Risk* - State statutes generally limit the maturity of investment securities to five years from the date of purchase, unless the governing board authorizes the investment for a period in excess of five years.

*Credit Risk* - State statutes allow investments with specified ratings provided by nationally recognized statistical rating organizations, depending on the type of investment.

*Concentration of Credit Risk* - State statutes do not limit the amount the Authority may invest in a single issuer of investment securities, except for corporate securities.

*Local Government Investment Pool* - At December 31, 2018, the Authority had \$2,727,760 invested in the Colorado Local Government Liquid Asset Trust (Colotrust), an investment vehicle established for local government entities in Colorado to pool surplus funds.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 3: Cash and Investments (Continued)**

**Investments** (Continued)

Colotrust is not a 2a7-like external investment pool. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. The government-investor does not "look through" the pool to report a pro rata share of the pool's investments, receivables and payables. This investment is valued using the NAV per share (or its equivalent) of the investments.

Colotrust is an investment vehicle established by state statute for local entities in Colorado to pool surplus funds for investment purposes and are registered with the State Securities Commissioner. The pools operate similarly to money market funds and each share is equal in value to \$1.00. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions of each pooled investment. Securities owned by the pools are held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by the participating governments. Investments of the pools consist of US Treasury bills, notes, and note strips, commercial paper allowed by state statute and repurchase agreements collateralized by US Treasury securities and or US Instrumentalities. Colotrust is rated AAAM by Standard and Poor's. Information regarding Colotrust's financial statements is available at their website [www.colotrust.com](http://www.colotrust.com).

**Note 4: Interfund Balances**

At December 31, 2018, the Simon Center Fund had temporarily covered the negative cash balance of the Vouchers Fund in the amount of \$93,087. This interfund loan is expected to be repaid with future revenues.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 5: Accounts Receivable**

Accounts receivable at December 31, 2018, consisted of the following.

	<u>Tenants</u>	<u>HUD</u>	<u>Other</u>	<u>Total</u>
Public Housing	\$ 9,214	\$ 6,199	\$ 6,607	\$ 22,020
Vouchers	5,159	164,000	(2,548)	166,611
Management	-	-	14,972	14,972
Simon Center	(1,910)	-	336	(1,574)
Market Rate Rental	6,723			6,723
Office Building	1,843	-	-	1,843
	<u>21,029</u>	<u>170,199</u>	<u>19,367</u>	<u>210,595</u>
Total	\$ <u>21,029</u>	\$ <u>170,199</u>	\$ <u>19,367</u>	\$ <u>210,595</u>

**Note 6: Notes Receivable**

Notes receivable at December 31, 2018, consisted of the following:

***Management Fund***

\$300,000 promissory note from Terraces on Pennsylvania Senior Residences, LLLP, due December 2029, bearing interest at 4.88% per annum. Payments shall be made only from only cash flow. \$ 252,891

\$355,623 promissory note from Terraces on Pennsylvania Senior Residences, LLLP, due December 2049, bearing interest at 1.00% per annum. Payments shall be made only from only cash flow. 355,623

\$342,923 promissory note from Terraces on Pennsylvania Senior Residences, LLLP, due October 2027, bearing interest at 5.00% per annum. Payments shall be made only from only cash flow. 342,923

***Simon Center Fund***

Amount due from Englewood Housing Development Corporation (EHDC), non-interest bearing, due upon dissolution of EHDC. 21,125

Total \$ 972,562

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 7: Capital Assets**

Capital asset activity for the year ended December 31, 2018, is summarized below.

	<b>Balance 12/31/17</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance 12/31/18</b>
<i>Capital Assets, Not Being Depreciated:</i>				
Land	\$ 1,192,279	\$ 687,233	\$ -	\$ 1,879,512
<b>Total Capital Assets, Not Being Depreciated</b>	<b>1,192,279</b>	<b>687,233</b>	<b>-</b>	<b>1,879,512</b>
<i>Capital Assets, Being Depreciated:</i>				
Land Improvements	1,113,858	98,250	(3,345)	1,208,763
Buildings and Improvements	11,936,239	-	(184,102)	11,752,137
Equipment	360,958	7,895	(35,858)	332,995
<b>Total Capital Assets, Being Depreciated</b>	<b>13,411,055</b>	<b>106,145</b>	<b>(223,305)</b>	<b>13,293,895</b>
<i>Less Accumulated Depreciation:</i>				
Land Improvements	(1,072,892)	(11,702)	3,345	(1,081,249)
Buildings and Improvements	(8,506,498)	(329,464)	184,102	(8,651,860)
Equipment	(343,897)	(9,082)	35,858	(317,121)
<b>Total Accumulated Depreciation</b>	<b>(9,923,287)</b>	<b>(350,248)</b>	<b>223,305</b>	<b>(10,050,230)</b>
<b>Capital Assets, Being Depreciated, net</b>	<b>3,487,768</b>	<b>(244,103)</b>	<b>-</b>	<b>3,243,665</b>
<b>Total Capital Assets, net</b>	<b>\$ 4,680,047</b>	<b>\$ 443,130</b>	<b>\$ -</b>	<b>\$ 5,123,177</b>

**Note 8: Long-Term Debt**

A summary of changes in long-term debt for the year ended December 31, 2018, is presented below:

	<b>Balance 12/31/17</b>	<b>Additions</b>	<b>Payments</b>	<b>Balance 12/31/18</b>	<b>Due Within One Year</b>
Compensated Absences	\$ 36,475	\$ 9,104	\$ (7,293)	\$ 38,286	\$ 6,660
Note Payable	487,635	-	(9,822)	477,813	10,260
Capital Lease	1,474,811	-	(119,218)	1,355,593	131,141
<b>Total</b>	<b>\$ 1,998,921</b>	<b>\$ 9,104</b>	<b>\$ (136,333)</b>	<b>\$ 1,871,692</b>	<b>\$ 148,061</b>

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 8: Long-Term Debt** (Continued)

**Note Payable**

In 2014, the Authority obtained a loan from FirstBank in the amount of \$516,750. Proceeds of the loan were used to construct a market-rent triplex. Annual principal and interest payments are due on the loan through September 1, 2044. Interest accrues at the rate of 4.375% per annum through August 31, 2021. On September 1, 2021, and each September 1 thereafter, the interest rate will be calculated by adding 3.25% to the weekly average yield on United States Treasury securities adjusted to a constant maturity of one year. The interest rate will not increase or decrease annually by more than 2% and will never be greater than 9.375%. At December 31, 2018, the weekly average yield on United States Treasury securities was 1.76%. The loan will be paid from resources of the Market Rate Rentals Fund.

Following is a summary of debt service requirements for the note payable, to maturity, assuming a variable rate of 5.01% per annum beginning September 1, 2021:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 10,260	\$ 20,700	\$ 30,960
2020	10,719	20,242	30,961
2021	10,910	20,714	31,624
2022	10,857	22,094	32,951
2023	11,413	21,537	32,950
2024 - 2028	66,467	98,285	164,752
2029 - 2033	85,344	79,409	164,753
2034 - 2038	109,582	55,171	164,753
2039 - 2043	140,703	24,050	164,753
2044	21,558	407	21,965
Total	<u>\$ 477,813</u>	<u>\$ 362,609</u>	<u>\$ 840,422</u>

**Capital Lease**

On October 15, 2010, the Authority entered into a \$2,000,000 lease-purchase agreement with Saulsbury Hill Financial, LLC, to finance energy savings improvements at Orchard Place and Simon Center Apartments. Interest accrues on the outstanding balance of the lease at 5.49% per annum. Principal and interest payments are due quarterly beginning on September 15, 2011, with final payment due in June, 2026. Capital assets of \$2,000,000 have been capitalized under the lease. The lease will be paid by the Public Housing and Simon Center Funds.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 8: Long-Term Debt** (Continued)

**Capital Lease** (Continued)

Capital lease payments, to maturity, are as follows:

<u>Year Ended December 31,</u>	
2019	\$ 202,918
2020	208,710
2021	215,757
2022	221,678
2023	227,957
2024 - 2026	<u>597,914</u>
Total Minimum Lease Payments	1,674,934
Less: Interest Portion	<u>(319,341)</u>
Present Value of Future Minimum Lease Payments	<u>\$ 1,355,593</u>

**Note 9: Retirement Commitments**

The Authority participates in a single-employer defined contribution money purchase pension plan on behalf of all employees. Plan investments are managed by the International City/County Management Association Retirement Corporation (ICMA-RC). The contribution requirements are established and may be amended by the Board of Commissioners. Employees are required to participate in the Plan on the date of employment and must contribute 2.5% of their eligible salary. The Authority contributes 5% of the eligible salary. Employees are fully vested in the Authority's contributions after five years. During the year ended December 31, 2018, the Authority contributed \$31,575 to the plan.

**Note 10: Commitments and Contingencies**

**Claims and Judgements**

The Authority participates in a number of federal, state, and local programs that are fully or partially funded by grants received from other governmental entities. Expenses financed by grants are subject to audit by the appropriate grantor government. If expenses are disallowed due to noncompliance with grant program regulations, the Authority may be required to reimburse the grantor government. At December 31, 2018, significant amounts of grant expenses have not been audited, but management believes that subsequent audits will not have a material effect on the overall financial position of the Authority.

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to the Financial Statements  
December 31, 2018

**Note 10: Commitments and Contingencies** (Continued)

**TABOR Amendment**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The Amendment is complex and subject to judicial interpretation. However, management believes the Authority is exempt from the provisions of the Amendment.

## **Federal Financial Assistance**



**Independent Auditors' Report on Internal Control over  
Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

Board of Commissioners  
Housing Authority of the City of Englewood  
d/b/a Innovative Housing Concepts  
Englewood, Colorado

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Housing Authority of the City of Englewood d/b/a innovative Housing Concepts as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts, and have issued our report thereon dated April 18, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies.

Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Housing Authority of the City of Englewood d/b/a innovative Housing Concepts' internal control and compliance. Accordingly, this report is not suitable for any other purpose.

*Hick & Company, PC*

Greenwood Village, Colorado  
April 18, 2019





**Independent Auditors' Report on Compliance for each  
Major Federal Program, Internal Control over Compliance,  
and the Schedule of Expenditures of Federal Awards  
Required by the Uniform Guidance**

Board of Commissioners  
Housing Authority of the City of Englewood  
d/b/a Innovative Housing Concepts  
Englewood, Colorado

**Report on Compliance for Each Major Federal Program**

We have audited the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' major federal programs for the year ended December 31, 2018. The Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' compliance.

### **Opinion on Each Major Federal Program**

In our opinion, the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2018.

### **Report on Internal Control Over Compliance**

Management of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts. We issued our report thereon dated April 18, 2019, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of the City of Englewood d/b/a Innovative Housing Concepts' basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Hick & Company, PC*

Greenwood Village, Colorado  
April 18, 2019



**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Schedule of Findings and Questioned Costs  
Year Ended December 31, 2018

**Section I: Summary of Auditors' Results**

**Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with accounting principles generally accepted in the United States of America (GAAP): Unmodified

Internal control over financial reporting:

- Material weaknesses identified?  Yes  No
- Significant deficiencies identified?  Yes  None Reported

Noncompliance material to the financial statements noted?  Yes  No

**Federal Awards**

Internal control over major federal programs:

- Material weaknesses identified?  Yes  No
- Significant deficiencies identified?  Yes  None Reported

Type of auditors' report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  Yes  No

Identification of major federal program:

<u>CFDA Number</u>	<u>Name of Federal Cluster/Program</u>
14.871	Housing Voucher Cluster/ Section 8 Housing Choice Vouchers

Dollar threshold used to distinguish  
Between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?  Yes  No

**Section II: Financial Statement Findings**

No current year findings or questioned costs were reported.

**Section III: Federal Award Findings and Questioned Costs**

No current year findings or questioned costs were reported.

# Housing Authority of the City of Englewood

d/b/a Innovative Housing Concepts

Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2018

<u>Federal Grantor/Pass-through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Expenditures</u>	<u>Expenditures to Subrecipients</u>
<b>U.S. Department of Housing and Urban Development</b>				
Section 8 Project-Based Cluster				
Section 8 New Construction and Substantial Rehabilitation	14.182		\$ 617,000	\$ -
Public and Indian Housing	14.850		201,217	-
ROSS Grant	14.870		31,938	-
Housing Voucher Cluster				
Section 8 Housing Choice Vouchers	14.871		3,840,219	-
Public Housing Capital Fund	14.872		153,187	-
Family Self-Sufficiency Program	14.896		<u>40,468</u>	<u>-</u>
Total Expenditures of Federal Awards			<u>\$ 4,884,029</u>	<u>\$ -</u>

**Housing Authority of the City of Englewood**  
d/b/a Innovative Housing Concepts  
Notes to Schedule of Expenditures of Federal Awards  
Year Ended December 31, 2018

**Note 1: Basis of Presentation**

The accompanying schedule of expenditures of federal awards is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, using the accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in the financial statements. The Authority does not use a de minimis cost rate.